



# ***BOARD OF TRUSTEES***

***Regular Board Meeting***

***Thursday, June 10, 2021***

***2:00 p.m.***

***Allene Strain Community Room  
Of the  
Doss Student Center***

**WEATHERFORD COLLEGE**  
**BOARD OF TRUSTEES**  
**June 10, 2021**  
**2 p.m.**

**AGENDA**

A meeting of the Board of Trustees of Weatherford College will be held on Thursday, June 10, 2021 beginning at 2 p.m. in the Allene Strain Community Room of the Doss Student Center, located at 225 College Park Drive, Weatherford, Texas, to consider and act on the posted agenda:

1. Call to Order, Invocation and Pledge of Allegiance
2. Public Comment for Individuals Not on the Agenda
3. President's Report:
  - a. Recognitions
  - b. Employee Notices
  - c. Enrollment Update
4. Consent Agenda and Financial Reports:
  - a. Approval of Minutes from the April 22, May 13 and May 26, 2021 Board Meetings
  - b. Financial Reports Ending May 31, 2021
  - c. Quarterly Investment Report
  - d. RFP-02-22 Proposals on Facility Maintenance Services
  - e. RFQ-01-18 Renewal of Independent Audit Services
  - f. SB-07-21 Bids on CoursePoint for Nursing Concepts Premiere Edition Subscription for ADN Nursing
  - g. Interlocal Agreement with University of Texas at Austin (Charles A. Dana Center) for services to Greater Texas Foundation Transfer Project
  - h. Imperial Construction Change Order – Add Parking Lot for Emerging Technologies and Workforce Building
5. Reports:
  - a. Academics and Student Services Update
  - b. Rhonda Swan – CBRE Site Director
  - c. Proposed 2021-22 Budget Presentation
6. Announcements
7. Closed Session:
  - a. Consult with College Attorney, in Accordance with Government Code 551.071
  - b. Deliberate Real Property in Accordance with Government Code 551.072
  - c. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, in Accordance with Government Code 551.074

8. Consideration and Possible Action: Real Property
  - a. RFP-08-21 Sale of Property in Aledo, Texas
  - b. Ground Lease on Carter Property
  
9. Consideration and Possible Action: Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee
  
10. Adjourn



Public Comment for  
Individuals  
Not on Agenda



## **President's Report**

- Recognitions
- Employee Notices
- Enrollment Update



**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** June 10, 2021

**AGENDA ITEM #4.a.**

**SUBJECT:** Minutes from the April 22, May 13, and May 26, 2021 Board Meetings

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**INFORMATION AND DISCUSSION:** None

**RECOMMENDATION:** That the Board of Trustees reviews and approves the minutes as presented.

**ATTACHMENTS:** Minutes from the April 22 and May 26, 2021 Called Board Meetings, and the May 13, 2021 Regular Board Meeting

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**SUBMITTED BY:** Theresa Hutchison, Executive Assistant to the President

**WEATHERFORD COLLEGE  
BOARD OF TRUSTEES**

**MINUTES OF CALLED MEETING**

**April 22, 2021**

The Weatherford College Board of Trustees met for a called meeting on Thursday, April 22 at 10 a.m. in the Allene Strain Community Room of the Doss Student Center. Chairman Mac Smith called the meeting to order. Other Trustees present were Dan Carney, Vice-Chair Sue Coody, Judy McAnally, Secretary Lela Morris, and Dr. Robert Marlett. Dave Cowley and Dr. Trev Dixon were absent. Mr. Smith gave the invocation and the pledge of allegiance was recited.

Call to Order,  
Invocation, and  
Pledge of Allegiance

No one spoke in open forum.

Open Forum

Dr. Marlett made the motion to approve the resolution for the Wise County bonds and corresponding modifications to the Wise County/Parker County Junior College District lease agreement as presented by Mr. Jeff Gulbas of McCall Parkhurst & Horton. Ms. Coody seconded and the motion carried unanimously.

Approval of the  
Revised Lease  
Agreement for the  
Weatherford College  
Wise County Facility  
777-1  
Approved

At 10:11 p.m. Dr. Marlett made the motion to adjourn the meeting. Ms. Coody seconded and the motion carried unanimously.

Motion to Adjourn  
777-2  
Approved

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Mac Smith  
Chairman, Board of Trustees

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Lela Morris  
Secretary, Board of Trustees

**WEATHERFORD COLLEGE  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
May 13, 2021**

The Weatherford College Board of Trustees met in regular session at 2:00 p.m., Thursday, May 13, 2021 in the Allene Strain Community Room of the Doss Student Center. Mac Smith, Board Chair, called the meeting to order. Other trustees present were: Dan Carney, Vice Chair Sue Coody, Dave Cowley, Dr. Trev Dixon, Dr. Robert Marlett, Judy McAnally, and Secretary Lela Morris. None were absent. Brent Baker, Vice President of Institutional Advancement, gave the invocation and the Pledge of Allegiance was recited.

Call to Order,  
Invocation and  
Pledge of Allegiance

There were no public comments.

Public Comment

President Tod Allen Farmer submitted the following recognitions and employee notices in advance of the meeting:

President's Report

a. Recognitions –

- Dean Kathy Boswell for helping to save a young girl's life at a recent volleyball game in Mineral Wells. When a young lady's heart stopped beating, Dean Boswell and a group of first responders stabilized the girl until she could be flown to Fort Worth for medical treatment. The girl has since recovered.
- Weatherford College Upward Bound students recently joined forces with Kids against Hunger Parker County and Grace First Presbyterian Church to assemble more than 11,000 meals for children in an orphanage in Mexico.
- Weatherford College recently bestowed the title of Professor Emerita to retired art professor Myrlan Coleman. Professor Emerita Coleman effectively served Weatherford College for 51 years and positively impacted the lives of countless students.
- Alexandra Leatu has been hired as the new tennis coach at WC. Coach Leatu played as a star player at Vanderbilt University and Baylor University, and most recently served as the head tennis coach at Georgia State University.
- For the first time in WC history, the Weatherford College Women's Rodeo Team won the regional title. The WC women beat strong teams from Texas Tech, Sul Ross, Tarleton, and other noted universities. Seven Coyotes have qualified for the College Nationals Final Rodeo in Casper, Wyoming running from June 13-19th.

b. Employment Notices –

DMAC (Local) requires the college president to provide the names of contract employees that have resigned or retired since the last board meeting. In accordance with this policy, President Farmer reported the following:



- Charles Lee Butler, Executive Director, Institutional Research, Retirement effective 4/30/2021

President Farmer thanked Mr. Butler for his service and wished him the very best in future endeavors.

c. Enrollment Update –

Year-to-date enrollment is up for both the 2021 Summer and 2021 Fall semesters. We currently have 1499 students enrolled for the summer, and with ongoing registration, we are on track to exceed the 2020 Summer enrollment of 1844 students. Year-to-date fall enrollment is 1241 students compared to 755 last year.

### Consent Agenda

The minutes from the April 8, 2021 board meeting were submitted in advance and reviewed. *Minutes are attached; submitted by Theresa Hutchison, executive assistant to the president.*

Minutes

INFORMATION AND DISCUSSION: The cash balance as of April 30, 2021 is \$74,361,661.71. This is an increase of \$29,281,967.02 from last year at April 30, 2020. The operating statement at April 30, 2021 indicates that total revenues collected are \$54,263,253 or 92.10% of budget. Total expenditures are \$40,728,015 or 69.13% of budget. *Attached are the Cash Balance Reports and Operating Statements at April 30, 2021 submitted by Dr. Andra R. Cantrell, executive vice president for financial & administrative affairs.*

Financial Reports

The 2020-21 budget amendment #2 is attached for review and approval by the Board of Trustees. The budget amendment includes the following: (1) to move budget for WCWC rent and insurance to correct department; (2) to record CARES and CRRSAA grant awards; (3) to reallocate tuition and fee revenue to actual; (4) to reallocate dual credit contract instruction funds to dual credit WCWC; (5) to allocate institutional enrichment fee revenue to auxiliary services; (6) to record the donation from Baseball Booster Club for camera installation for live streaming games; (7) to adjust WCWC lease budget due to savings from bond refinance; (8) to reallocate funds for HR advertising; (9) to record additional fine arts events revenue; (10) to reallocate funds for purchase of bus; (11) to record transfer from reserves for purchase of Kingsley building; (12) to record contribution for baseball field turf; and (13) to record the transfer from reserves for expenses related to the reduction in force. The recommendation was made for approval of budget amendment #2 as presented. *Attached is the Memorandum from Dr. Andra Cantrell to Dr. Tod Allen Farmer summarizing the 2020-21 budget amendment #2 submitted by Dr. Andra R. Cantrell, executive vice president for financial & administrative affairs.*

Budget Amendment #2

According to the Weatherford College Purchasing Policy 16.21 Means of Disbursement, items determined to be obsolete, surplus or unusable shall be

Disposal of

disposed of in one of the following manners: Disposal through public sale/auction, sale through bid process, sale to salvage companies, placement in trash and E-waste recycling. Authorization to dispose of items through the above means requires approval from the Board of Trustees before disposal. Attached are the lists and pictures of recommended obsolete and surplus items to be disposed of through e-waste recycling with United Electronic Recycling, LLC through our interlocal cooperative contract with the City of Plano as well as items to be placed for sale in an online auction with Lone Star Auctioneers through our interlocal cooperative with TASB Buyboard Contract #620-20. Jeanie Hobbs, Director of Purchasing, recommends disposal of the obsolete and surplus items as requested. *Attachments: the Weatherford College Obsolete and Surplus Items, submitted by Dr. Andra R. Cantrell, executive vice-president of financial and administrative affairs.*

Obsolete and Surplus  
Items Through  
E-waste Recycling &  
Online Auction

The baseball turf project was approved by the Board on February 11, 2021 at a total cost of \$1,204,194. Currently, the Foundation has raised \$422,565. The campaign is still in progress and will continue through the end of the year. At this point in time, the administration is asking permission to transfer up to a total of \$781,629 from unrestricted reserves to complete the project. If additional dollars are donated, the \$781,629 will be reduced by that amount. Submitted by Dr. Andra R. Cantrell, executive vice president for financial & administrative affairs.

Transfer from  
Unrestricted Reserves  
for Baseball Turf Project

In compliance with the requirements of the School Depository Act and Chapter 45 of the Texas Education Code, Weatherford College has requested proposals for the contract for depository bank services for a period of two years with two optional two-year extensions. Request for proposal packets were mailed to ten financial institutions on April 5, 2021. In addition, the two required notifications were published in the Weatherford Democrat. Sealed proposals were submitted to the Director of Purchasing by 2:00 p.m. on April 27, 2021 by: First Financial Bank, Plains Capital Bank and Prosperity Bank. Administration prepared an analysis of the three proposals based upon current and future depository needs as well as current investment practices. Because of differing proposals, it was necessary to look at all proposals under two different scenarios: (1) Scenario 1 placing all funds in demand accounts; and (2) Scenario 2 placing \$20,000,000 in demand accounts and \$30,000,000 in certificates of deposits. Under Scenario 1, Prosperity Bank's proposal generated the highest net revenue totaling \$99,820 while First Financial Bank and Plains Capital generated \$50,000 and \$46,466, respectively, using Scenario 1. Under Scenario 2, Prosperity Bank's proposal generated the highest net revenue totaling \$79,820 while First Financial Bank and Plains Capital generated \$57,500 and \$33,966, respectively, using Scenario 2. Based upon the analysis, the administration would like to recommend that the bid for depository bank services be awarded to Prosperity Bank. Their proposal under Scenario 1 exceeds the next closest offer by \$49,820, and their proposal under Scenario 2 exceeds the next closest offer by \$22,320. Although, we know there

Depository Bank  
Services  
#RFP-01-22

are multiple scenarios that could be presented, we feel that the two scenarios analyzed are the most probable. Administration recommends the approval of Prosperity Bank for depository services for the period of September 1, 2021 through August 31, 2023. *Attached is the Weatherford College Depository Proposal Analysis-Assumptions*; submitted by Dr. Andra R. Cantrell, executive vice president of financial & administrative services.

The bids for Technology Consulting Services #RFP-10-21 are not due until Tuesday, May 11, 2021. An agenda page with the recommendation will be forwarded to the Board prior to the Board meeting; submission by Dr. Andra R. Cantrell, executive vice president for financial & administrative affairs.

Weatherford College requested cooperative contract offers from awarded vendors on a 37-39 passenger bus to replace the 2001 El Dorado Aero Elite 33 passenger mini bus, which has 96,324 miles. This bus will provide transportation for the new golf and tennis teams as well as other sports and campus groups. Offers were received from Master's Transportation and Creative Bus Sales. Master's Transportation provided the best value per the product specifications, price, and delivery time. The bus will also have an additional cost for a full bus wrap with Weatherford College logo: Creative Bus Sales - \$221,263.01; Master's Transportation - \$195,000.00. After evaluation and review of the cooperative contract offers, Bob McKinley, Athletics Director, and Jeanie Hobbs, Director of Purchasing, recommend award of this cooperative contract offer to Master's Transportation as presented. *Attached is the Master's Transportation TIPS Contract Proposal; submitted by Dr. Andra R. Cantrell, executive vice-president of financial & administrative affairs.*

Weatherford College will seek approval from the Texas Higher Education Coordinating Board to provide level one, level two and associate of applied science in Cybersecurity. The proposed programs are designed to build upon one another, with the level one certificate carrying a 33 semester credit hour requirement. The level one certificate program may be completed in a single academic year. The level two, forty-five-hour program advances student knowledge in the field. It sets the student up to complete the associate of applied science sixty-hour degree. The A.A.S. track includes core transfer courses required to meet SACS standards for the two-year degree. Courses for these programs will be offered in the fall of 2021. Weatherford College is also advancing its proposal to offer the Baccalaureate in Applied Technology in Medical and Health Services Management. The program will begin operations in the fall of 2022. The recommendation is for the Board to approve for the administration to begin the approval process for new programs, as presented, to the Texas Higher Education Board (THECB) and the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC); submitted by Michael Endy, vice president of academics and student affairs.

Technology Consulting  
Services  
#RFP-10-21

TIPS Cooperative  
Contract #200206  
Proposal on 38  
Passenger Bus

Seek Approval for  
New Programs

Ms. Coody made the motion to approve the Consent Agenda as presented. Dr. Marlett seconded and the motion carried unanimously.

Consent Agenda  
778-1  
Approved

Policy BCA Legal states that the Board will elect new officers at the first regular meeting following the election of new trustees. The Board Officers are the Chairman, Vice Chairman, and Secretary. Policy BCA (Legal) states that the Board will have a President and Secretary, and other officers as the Board deems necessary or advisable. Past practice at Weatherford College has been to use the titles Chairman, Vice Chairman, and Secretary. That the Board of Trustees elect a Chairman, Vice Chairman, and Secretary to serve from June 1, 2021 until the next Board of Trustees election of officers in 2023; submitted by President Tod Allen Farmer. Mr. Carney made the nomination for Mac Smith as Chair. Dr. Marlett seconded and the motion carried unanimously. Mr. Carney made the nomination for Sue Coody as Vice Chair. Dr. Marlett seconded and the motion carried unanimously. Mr. Carney made the nomination for Lela Morris as Secretary. Dr. Marlett seconded and the motion carried unanimously. All officers accepted the positions.

Election of  
Board of Trustees  
Officers for 2021-2023  
778-2  
Approved

The following reports were presented to the Board:

Reports

- a. Preliminary 2021-22 Budget, presented by Dr. Andra Cantrell, executive vice president for financial & administrative affairs
- b. Guided Pathways Update/Numbers with Heart/Quality Enhancement Plan (QEP) submitted by Michael Endy, vice president for instruction and student affairs
- c. Demand Study Update submitted by Michael Endy, vice president of instruction and student affairs
- d. Cafeteria Manager Report presented by Erin Davidson, Director of Food Services

President Farmer discussed the following tentative future agenda items:

Future Agenda Items

- Proposed 2021-22 Budget Presentation

Vice President Brent Baker made the following announcements:

Announcements

- |           |  |
|-----------|--|
| May 14-17 | Baseball Region 5 Tournament (TBA)               |
| May 20    | Taste of Parker County (5-8 p.m., Heritage Park) |
| May 31    | Memorial Day holiday                             |

The Board of Trustees entered into Closed Session at 2:33 p.m. to consult with the college attorney in accordance with Government Code 551.072, to deliberate real property in accordance with Government Code 551.072 and to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee in accordance with Government Code 551.074 and to review the annual evaluation and

Closed Session

employment contract of the college president in accordance with Government Code 551.074.

The Board reconvened in Open Session at 3:10 p.m.

Open Session

The Board took no action regarding Real Property.

Real Property  
778-3  
No Action

The Board took no action regarding Personnel Matters.

Personnel Matters  
778-4  
No Action

At 3:10 p.m., Dr. Marlett made the motion to adjourn the meeting. Ms. Coody seconded and the motion carried unanimously.

Motion to Adjourn  
778-5  
Approved

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Mac Smith  
Chair, Board of Trustees

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Lela Morris  
Secretary, Board of Trustees

**WEATHERFORD COLLEGE  
BOARD OF TRUSTEES  
MINUTES OF CALLED MEETING  
May 26, 2021**

The Weatherford College Board of Trustees met for a called meeting on Wednesday, May 26, 2021 at 10:30 a.m. in the Doss Room of the Doss Student Center. Chairman Mac Smith called the meeting to order. Other Trustees present were Dan Carney, Vice-Chair Sue Coody, Judy McAnally and Secretary Lela Morris. Dave Cowley, Dr. Trev Dixon and Dr. Robert Marlett were absent. Mr. Baker gave the invocation and the pledge of allegiance was recited.

Call to Order,  
Invocation, and  
Pledge of Allegiance

No one spoke in open forum.

Open Forum

The Board of Trustees entered into Closed Session at 10:32 a.m. to deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline or Dismissal of a Public Officer or Employee, in Accordance with Government Code 551.074

Closed Session

Ms. Morris made the motion to accept the resignation of Trustee Dave Cowley for Place 4. Ms. Coody seconded and the motion carried unanimously.

Accept Trustee  
Resignation  
779-1  
Approved

Mr. Smith recommended the appointment of Mr. Doug Dowd to the vacant position of Place 4 of the Weatherford College Board of Trustees. Ms. Coody made the motion to approve the recommendation. Ms. Morris seconded and the motion carried unanimously.

Appointment for  
Weatherford College  
Trustee  
779-2  
Approved

Judge Graham Quisenberry swore in Mr. Dowd to Place 4 of the Weatherford College Board of Trustees.

Swearing-In of Newly  
Appointed Trustee  
779-3  
Approved

At 10:51 p.m. Ms. Coody made the motion to adjourn the meeting. Ms. Morris seconded and the motion carried unanimously.

Adjourn  
779-4

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Mac Smith  
Chairman, Board of Trustees

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Lela Morris  
Secretary, Board of Trustees



**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** June 10, 2021

**AGENDA ITEM #4.b.**

**SUBJECT:** Financial Reports Ending May 31, 2021

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**INFORMATION AND DISCUSSION:** The cash balance as of May 31, 2021 is \$73,519,885.49. This is an increase of \$29,072,613.88 from last year at May 31, 2020. The operating statement at May 31, 2021 indicates that total revenues collected are \$56,502,696 or 87.03% of budget. Total expenditures are \$44,186,891 or 68.06% of budget.

**ATTACHMENTS:** Cash Balance Reports and Operating Statements at May 31, 2021.

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**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Services

**WEATHERFORD COLLEGE  
CASH BALANCE REPORT  
May 31, 2021**

| <u>Unrestricted Funds</u> | <u>Checking</u>      | <u>Investments</u>   | <u>Payroll &amp;<br/>Petty Cash</u> | <u>Total</u>         |
|---------------------------|----------------------|----------------------|-------------------------------------|----------------------|
| Beginning Balance         | 18,312,173.11        | 25,438,009.48        | 4,045.00                            | 43,754,227.59        |
| Deposits                  | 3,362,806.05         | 6,481.48             | -                                   | 3,369,287.53         |
| Disbursements             | (4,122,605.50)       | -                    | -                                   | (4,122,605.50)       |
| Ending Balance            | <u>17,552,373.66</u> | <u>25,444,490.96</u> | <u>4,045.00</u>                     | <u>43,000,909.62</u> |

| Unrestricted Funds:    | <u>Checking Acct</u> | <u>Investments</u>   | <u>Acct Balance</u>  |
|------------------------|----------------------|----------------------|----------------------|
| Maintenance and Carter | 17,552,373.66        | 25,444,490.96        | 42,996,864.62        |
| Payroll                | -                    | -                    | -                    |
| Petty cash             | 4,045.00             | -                    | 4,045.00             |
| Sub-total              | <u>17,556,418.66</u> | <u>25,444,490.96</u> | <u>43,000,909.62</u> |
| Restricted Funds:      |                      |                      |                      |
| Scholarships & Loans   | \$310,745.85         | \$2,813,514.76       | \$3,124,260.61       |
| Schropshire Cap. Impr. | \$321,617.89         | \$0.00               | \$321,617.89         |
| Debt Service           | \$24,456,543.11      | \$1,947,068.82       | \$26,403,611.93      |
| Interest & Sinking     | \$44,485.44          | \$0.00               | \$44,485.44          |
| Contingency Reserves   | 625,000.00           | \$0.00               | \$625,000.00         |
| Sub-total              | <u>25,758,392.29</u> | <u>4,760,583.58</u>  | <u>30,518,975.87</u> |
| <b>Grand Total</b>     | <u>43,314,810.95</u> | <u>30,205,074.54</u> | <u>73,519,885.49</u> |



## Recap of Investments

| <u>Investments</u>                      | <u>Current Value<br/>5/31/2021</u> | <u>Rate</u> |
|---|------------------------------------|-------------|
| Prosperity Bank<br>Money Market Account | 30,205,074.54                      | 1.40%       |
| Total Investments                       | <u>30,205,074.54</u>               |             |

**WEATHERFORD COLLEGE  
STATEMENT OF REVENUES  
May 31, 2021**

|  | 2019-20 Budget       |                      |               | 2020-2021 Budget     |                      |                     |               |
|--|----------------------|----------------------|---------------|----------------------|----------------------|---------------------|---------------|
|  | Amended Budget       | Received 5/31/2020   | % of Budget   | Amended Budget       | Received 5/31/2021   | Balance             | % of Budget   |
| <b>Operating Revenues</b>                    |                      |                      |               |                      |                      |                     |               |
| Tuition                                      |                      |                      |               |                      |                      |                     |               |
| In-District Resident                         | \$ 4,495,139         | \$ 4,509,353         | 100.32%       | \$ 4,439,035         | \$ 4,417,451         | \$ 21,584           | 99.51%        |
| Out-of District Resident                     | \$ 5,392,109         | \$ 5,386,941         | 99.90%        | \$ 5,660,751         | \$ 5,738,377         | \$ (77,626)         | 101.37%       |
| Out-of District Resident - EC Granbury       | \$ 486,481           | \$ 470,012           | 96.61%        | \$ 277,437           | \$ 249,012           | \$ 28,425           | 89.75%        |
| Out-of District Resident - Wise County       | \$ 1,670,267         | \$ 1,655,667         | 99.13%        | \$ 1,830,016         | \$ 1,687,408         | \$ 142,608          | 92.21%        |
| Non-Resident                                 | \$ 451,066           | \$ 441,333           | 97.84%        | \$ 668,503           | \$ 678,218           | \$ (9,715)          | 101.45%       |
| Differential Tuition                         | \$ 687,814           | \$ 678,834           | 98.69%        | \$ 864,240           | \$ 840,224           | \$ 840,224          | 97.22%        |
| State Funded Continuing Education            | \$ 926,271           | \$ 726,798           | 78.46%        | \$ 779,800           | \$ 557,408           | \$ 222,392          | 71.48%        |
| Non-State Funded Continuing Education        | \$ 26,161            | \$ 15,514            | 59.30%        | \$ 27,800            | \$ 58,261            | \$ (30,461)         | 209.57%       |
| Total Tuition                                | \$ 14,135,308        | \$ 13,884,452        | 98.23%        | \$ 14,547,582        | \$ 14,226,360        | \$ 1,137,430        | 97.79%        |
| Fees   |                      |                      |               |                      |                      |                     |               |
| General Fee                                  | \$ 942,909           | \$ 1,053,229         | 111.70%       | \$ 1,982,011         | \$ 1,973,885         | \$ 8,126            | 99.59%        |
| Laboratory Fee                               | \$ 340,928           | \$ 342,304           | 100.40%       | \$ 326,104           | \$ 325,856           | \$ 248              | 99.92%        |
| Total Fees                                   | \$ 1,283,837         | \$ 1,395,532         | 108.70%       | \$ 2,308,115         | \$ 2,299,741         | \$ 8,374            | 99.64%        |
| Allowances and Discounts                     |                      |                      |               |                      |                      |                     |               |
| Bad Debt Allowance                           | \$ (105,000)         | \$ (7,422)           | 7.07%         | \$ (55,000)          | \$ -                 | \$ (55,000)         | 0.00%         |
| Remissions and Exemptions                    | \$ (1,761,000)       | \$ (1,301,511)       | 73.91%        | \$ (1,663,999)       | \$ (1,440,596)       | \$ (223,403)        | 86.57%        |
| Total Allowances and Discounts               | \$ (1,866,000)       | \$ (1,308,933)       | 70.15%        | \$ (1,718,999)       | \$ (1,440,596)       | \$ (278,403)        | 83.80%        |
| Additional Operating Revenues                |                      |                      |               |                      |                      |                     |               |
| Federal Grants and Contracts (Operating)     | \$ 2,680,809         | \$ 1,006,224         | 37.53%        | \$ 6,686,445         | \$ 924,867           | \$ 5,761,578        | 13.83%        |
| State Grants and Contracts                   | \$ 10,487            | \$ 31,931            | 304.48%       | \$ 5,524             | \$ 25,490            | \$ (19,966)         | 461.44%       |
| Non-Governmental Grants                      | \$ -                 | \$ -                 | -             | \$ -                 | \$ -                 | \$ -                | -             |
| Local Grants & Contracts                     | \$ 3,525,000         | \$ 3,468,382         | 98.39%        | \$ 3,518,100         | \$ 3,476,049         | \$ 42,051           | 98.80%        |
| Sales & Services of Educational Activities   | \$ 76,250            | \$ 42,624            | 55.90%        | \$ 105,000           | \$ 30,596            | \$ 74,404           | 29.14%        |
| Investment income - Program Restricted       | \$ 85,000            | \$ 83,922            | 98.73%        | \$ 48,750            | \$ 27,504            | \$ 21,246           | 56.42%        |
| Other Operating Revenues                     | \$ 338,741           | \$ 228,326           | 67.40%        | \$ 315,000           | \$ 239,355           | \$ 75,646           | 75.99%        |
| Total Additional Operating Revenues          | \$ 6,716,287         | \$ 4,861,409         | 72.38%        | \$ 10,678,819        | \$ 4,723,860         | \$ 5,954,959        | 44.24%        |
| Auxiliary Income                             |                      |                      |               |                      |                      |                     |               |
| Bookstore                                    | \$ 191,227           | \$ 107,458           | 56.19%        | \$ 158,733           | \$ 93,327            | \$ 65,406           | 58.79%        |
| Cafeteria                                    | \$ 759,400           | \$ 594,116           | 78.23%        | \$ 781,500           | \$ 613,682           | \$ 167,818          | 78.53%        |
| Dormitory                                    | \$ 1,200,930         | \$ 927,534           | 77.23%        | \$ 1,113,340         | \$ 1,053,862         | \$ 59,478           | 94.66%        |
| Intercollegiate Athletics                    | \$ -                 | \$ -                 | -             | \$ -                 | \$ -                 | \$ -                | #DIV/0!       |
| Student Services                             | \$ 241,977           | \$ 205,703           | 85.01%        | \$ 250,000           | \$ 205,663           | \$ 44,337           | 82.27%        |
| Carter Agricultural Center                   | \$ 61,750            | \$ 45,192            | 73.19%        | \$ 42,500            | \$ 23,343            | \$ 19,157           | 54.92%        |
| Total Auxiliary Enterprises                  | \$ 2,455,284         | \$ 1,880,002         | 76.57%        | \$ 2,346,073         | \$ 1,989,877         | \$ 356,196          | 84.82%        |
| Total Operating Revenues                     | \$ 22,724,716        | \$ 20,712,463        | 91.15%        | \$ 28,161,590        | \$ 21,799,241        | \$ 7,178,557        | 77.41%        |
| <b>Non-Operating Revenues</b>                |                      |                      |               |                      |                      |                     |               |
| State Appropriations                         |                      |                      |               |                      |                      |                     |               |
| Education and General State Support          | \$ 9,059,678         | \$ 6,473,360         | 71.45%        | \$ 9,059,678         | \$ 6,448,938         | \$ 2,610,740        | 71.18%        |
| State Group Insurance                        | \$ -                 | \$ 1,297,067         | -             | \$ -                 | \$ 1,297,067         | \$ (1,297,067)      | -             |
| State Retirement Matching                    | \$ -                 | \$ 416,114           | -             | \$ -                 | \$ 446,464           | \$ (446,464)        | -             |
| State Appropriations-Other                   | \$ -                 | \$ -                 | -             | \$ -                 | \$ -                 | \$ -                | -             |
| Professional Nursing Shortage Reduction      | \$ 370,316           | \$ 154,117           | 41.62%        | \$ 155,452           | \$ 109,621           | \$ 45,831           | 70.52%        |
| Total State Appropriations                   | \$ 9,429,994         | \$ 8,340,658         | 88.45%        | \$ 9,215,130         | \$ 8,302,090         | \$ 913,040          | 90.09%        |
| Maintenance Ad Valorem Taxes-Parker County   | \$ 15,435,232        | \$ 15,209,708        | 98.54%        | \$ 17,549,994        | \$ 17,727,204        | \$ (177,210)        | 101.01%       |
| Debt Service Ad Valorem Taxes                | \$ 590,400           | \$ 651,936           | 110.42%       | \$ 594,200           | \$ 673,444           | \$ (79,244)         | 113.34%       |
| Federal Grants and Contracts (Non-Operating) | \$ 7,956,648         | \$ 6,014,078         | 75.59%        | \$ 8,294,090         | \$ 6,630,208         | \$ 1,663,882        | 79.94%        |
| Gifts  | \$ 426,453           | \$ 662,056           | 155.25%       | \$ 404,501           | \$ 1,290,832         | \$ (886,331)        | 319.12%       |
| Investment Income                            | \$ 476,000           | \$ 386,885           | 81.28%        | \$ 225,000           | \$ 79,677            | \$ 145,323          | 35.41%        |
| Contributions in Aid of Construction         | \$ -                 | \$ -                 | -             | \$ -                 | \$ -                 | \$ -                | #DIV/0!       |
| Total Non-Operating Revenue                  | \$ 34,314,727        | \$ 31,265,320        | 91.11%        | \$ 36,282,915        | \$ 34,703,456        | \$ 1,579,459        | 95.65%        |
| Budgeted Transfers                           | \$ 622,982           | \$ -                 | -             | \$ 478,600           | \$ -                 | \$ 478,600          | -             |
| <b>TOTAL</b>                                 | <b>\$ 57,662,425</b> | <b>\$ 51,977,783</b> | <b>90.14%</b> | <b>\$ 64,923,105</b> | <b>\$ 56,502,696</b> | <b>\$ 9,236,617</b> | <b>87.03%</b> |

**WEATHERFORD COLLEGE  
STATEMENT OF EXPENDITURES  
May 31, 2021**

|  | 2019-20 Budget       |                      |               | 2020-2021 Budget     |                      |                      |               |
|--|----------------------|----------------------|---------------|----------------------|----------------------|----------------------|---------------|
|  | Amended Budget       | Expended 5/31/2020   | % of Budget   | Amended Budget       | Expended 5/31/2021   | Balance              | % of Budget   |
| <b>Operating Expenses</b>  |                      |                      |               |                      |                      |                      |               |
| <b>Unrestricted</b>  |                      |                      |               |                      |                      |                      |               |
| Instruction  | \$ 15,105,600        | \$ 11,517,878        | 76.25%        | \$ 15,870,504        | \$ 12,098,114        | \$ 3,772,390         | 76.23%        |
| Public Service   | \$ 25,603            | \$ 15,296            | 59.74%        | \$ 14,860            | \$ 9,547             | \$ 5,313             | 64.24%        |
| Academic Support   | \$ 3,905,381         | \$ 2,749,835         | 70.41%        | \$ 4,129,560         | \$ 2,910,267         | \$ 1,219,293         | 70.47%        |
| Student Services   | \$ 2,368,283         | \$ 1,593,143         | 67.27%        | \$ 2,493,826         | \$ 1,748,127         | \$ 745,699           | 70.10%        |
| Institutional Support  | \$ 11,659,467        | \$ 6,906,591         | 59.24%        | \$ 9,736,444         | \$ 6,904,889         | \$ 2,831,555         | 70.92%        |
| Operation & Maint. of Plant  | \$ 5,329,049         | \$ 3,364,127         | 63.13%        | \$ 9,049,837         | \$ 4,289,733         | \$ 4,760,104         | 47.40%        |
| Scholarships and Fellowships   | \$ -                 | \$ -                 |               | \$ -                 | \$ -                 | \$ -                 |               |
| Staff Benefits   | \$ 632,500           | \$ 406,797           | 64.32%        | \$ 675,000           | \$ 460,078           | \$ 214,922           | 68.16%        |
| <b>Total Unrestricted Educational Activities</b>                           | <b>\$ 39,025,883</b> | <b>\$ 26,553,667</b> | <b>68.04%</b> | <b>\$ 41,970,031</b> | <b>\$ 28,420,754</b> | <b>\$ 13,549,277</b> | <b>67.72%</b> |
| <b>Restricted</b>  |                      |                      |               |                      |                      |                      |               |
| Instruction  | \$ 439,552           | \$ 211,230           | 48.06%        | \$ 245,333           | \$ 142,921           | \$ 102,412           | 58.26%        |
| Public Service   | \$ -                 | \$ 8,684             |               | \$ -                 | \$ 2,556             | \$ (2,556)           |               |
| Academic Support   | \$ -                 | \$ -                 |               | \$ -                 | \$ -                 | \$ -                 |               |
| Student Services   | \$ 2,227,818         | \$ 618,919           | 27.78%        | \$ 3,707,444         | \$ 760,206           | \$ 2,947,238         | 20.50%        |
| Institutional Support  | \$ 5,237             | \$ -                 | 0.00%         | \$ 5,524             | \$ -                 | \$ 5,524             | 0.00%         |
| Operation & Maint. of Plant  | \$ -                 | \$ -                 |               | \$ -                 | \$ -                 | \$ -                 |               |
| Scholarships and Fellowships   | \$ 9,888,174         | \$ 7,792,668         | 78.81%        | \$ 10,452,008        | \$ 8,368,780         | \$ 2,083,228         | 80.07%        |
| Staff Benefits   | \$ -                 | \$ 1,713,180         |               | \$ -                 | \$ 1,743,531         | \$ (1,743,531)       |               |
| <b>Total Restricted Educational Activities</b>                             | <b>\$ 12,560,781</b> | <b>\$ 10,344,682</b> | <b>82.36%</b> | <b>\$ 14,410,309</b> | <b>\$ 11,017,994</b> | <b>\$ 3,392,315</b>  | <b>76.46%</b> |
| <b>Total Educational Activities</b>  | <b>\$ 51,586,664</b> | <b>\$ 36,898,349</b> | <b>71.53%</b> | <b>\$ 56,380,340</b> | <b>\$ 39,438,748</b> | <b>\$ 16,941,592</b> | <b>69.95%</b> |
| Auxiliary Enterprises  | \$ 2,955,515         | \$ 1,889,432         | 63.93%        | \$ 3,201,039         | \$ 1,903,952         | \$ 1,297,087         | 59.48%        |
| Depreciation Expense - Buildings and Land Improvements                     | \$ -                 | \$ 887,544           |               | \$ -                 | \$ 875,185           | \$ (875,185)         |               |
| Depreciation Expense - Furniture, Machinery, Vehicles, and Other Equipment | \$ -                 | \$ 479,898           |               | \$ -                 | \$ 495,513           | \$ (495,513)         |               |
| <b>Total Operating Expenses</b>  | <b>\$ 54,542,179</b> | <b>\$ 40,155,223</b> | <b>73.62%</b> | <b>\$ 59,581,379</b> | <b>\$ 42,713,398</b> | <b>\$ 16,867,981</b> | <b>71.69%</b> |
| <b>Non-Operating Expenses</b>  |                      |                      |               |                      |                      |                      |               |
| Expenses on Capital Related Debt   | \$ 416,848           | \$ 203,944           | 48.93%        | \$ 380,364           | \$ 746,085           | \$ (365,721)         | 196.15%       |
| Gain/Loss on Disposal of Fixed Assets                                      | \$ (10,000)          | \$ (10,375)          |               | \$ (10,000)          | \$ (12,670)          | \$ 2,670             |               |
| Other non-operating expense  | \$ -                 | \$ -                 |               | \$ -                 | \$ -                 | \$ -                 |               |
| <b>Other Uses of Cash</b>  |                      |                      |               |                      |                      |                      |               |
| Principal on Capital Related Debt  | \$ 1,403,560         | \$ 254,634           | 18.14%        | \$ 1,349,349         | \$ 246,220           | \$ 1,103,129         | 18.25%        |
| Capital Outlay (Non-Construction)  | \$ 1,289,684         | \$ 971,472           | 75.33%        | \$ 3,619,007         | \$ 493,857           | \$ 3,125,150         | 13.65%        |
| <b>TOTAL</b>   | <b>\$ 57,642,251</b> | <b>\$ 41,574,897</b> | <b>72.13%</b> | <b>\$ 64,920,099</b> | <b>\$ 44,186,891</b> | <b>\$ 20,733,208</b> | <b>68.06%</b> |



**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** June 10, 2021

**AGENDA ITEM #4.c.**

**SUBJECT:** Quarterly Investment Report

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**INFORMATION AND DISCUSSION:** As required by Government Code 2256.005, the investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the Public Funds Investment Act. This report is submitted to the Board on a quarterly basis, within a reasonable time after the end of the period. Attached you will find a Report of Investments for the period ending May 31, 2021.

**RECOMMENDATION:** That the Board of Trustees approve the Report of Investments at May 31, 2021.

**ATTACHMENTS:** Report of Investments at May 31, 2021.

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**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Services

**WEATHERFORD COLLEGE  
REPORT OF INVESTMENTS  
May 31, 2021**

|                               | <u>Money Market</u>  | <u>CD's</u> | <u>Total</u>         |
|-------------------------------|----------------------|-------------|----------------------|
| Unrestricted                  | \$ 24,033,498.95     | \$ -        | \$ 24,033,498.95     |
| Restricted                    | 2,813,514.76         | -           | 2,813,514.76         |
| Carter Endowment              | 1,410,992.01         | -           | 1,410,992.01         |
| Plant Retirement Indebtedness | 1,947,068.82         | -           | 1,947,068.82         |
|                               | <u>30,205,074.54</u> | <u>-</u>    | <u>30,205,074.54</u> |

The investment of Weatherford College's funds as described above is in compliance with the investment policy and strategy of Weatherford College.

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Dr. Tod Allen Farmer  
President

*Andrew R. Cantrell*

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Dr. Andra R. Cantrell  
Executive V.P. for Financial and Administrative Affairs

**WEATHERFORD COLLEGE  
REPORT OF INVESTMENTS  
May 31, 2021**

| Investment   | Number    | Closing Balance<br>February 28, 2021 | Closing Balance<br>May 31, 2021 | Changes in<br>Current Value | Opening<br>Date | Maturity<br>Date | Interest<br>Rate |
|--|-----------|--------------------------------------|---------------------------------|-----------------------------|-----------------|------------------|------------------|
| <b>Money Market Accounts<br/>Prosperity Bank</b>       |           |                                      |                                 |                             |                 |                  |                  |
| Unrestricted   | 218082740 | 24,014,268.38                        | 24,033,498.95                   | 19,230.57                   | 09/25/18        |                  | 1.40%            |
| Total Unrestricted                                     |           | \$ 24,014,268.38                     | \$ 24,033,498.95                | \$ 19,230.57                |                 |                  |                  |
| Restricted   | 218082740 | 2,811,388.34                         | 2,813,514.76                    | 2,126.42                    | 09/25/18        |                  | 1.40%            |
| Total Restricted                                       |           | \$ 2,811,388.34                      | \$ 2,813,514.76                 | \$ 2,126.42                 |                 |                  |                  |
| Carter Endowment                                       | 218082740 | 1,410,992.01                         | 1,410,992.01                    | 0.00                        | 09/25/18        |                  | 1.40%            |
| Total Carter Endowment                                 |           | \$ 1,410,992.01                      | \$ 1,410,992.01                 | \$ -                        |                 |                  |                  |
| Plant Retirement Indebtedness                          | 218082740 | 1,945,597.26                         | 1,947,068.82                    | 1,471.56                    |                 |                  |                  |
| Total Plant Retirement Indebtedness                    |           | \$ 1,945,597.26                      | \$ 1,947,068.82                 | \$ 1,471.56                 |                 |                  |                  |
| <b>Total All Money Market Accounts</b>                 |           | <b>\$ 30,182,245.99</b>              | <b>\$ 30,205,074.54</b>         | <b>\$ 22,828.55</b>         |                 |                  |                  |
| <br><b>Certificates of Deposit<br/>Prosperity Bank</b> |           |                                      |                                 |                             |                 |                  |                  |
| Unrestricted   | 203000085 | -                                    | -                               | 0.00                        | 09/28/18        | 03/27/20         | 2.00%            |
| Total Unrestricted                                     |           | \$ -                                 | \$ -                            | \$ -                        |                 |                  |                  |
| Restricted   | 203000085 | -                                    | -                               | 0.00                        | 09/28/18        | 03/27/20         | 2.00%            |
| Total Restricted                                       |           | \$ -                                 | \$ -                            | \$ -                        |                 |                  |                  |
| Carter Endowment                                       | 203000085 | -                                    | -                               | 0.00                        | 09/28/18        | 03/27/20         | 2.00%            |
| Total Carter Endowment                                 |           | \$ -                                 | \$ -                            | \$ -                        |                 |                  |                  |
| Plant Retirement Indebtedness                          | 203000085 | -                                    | -                               | 0.00                        | 09/28/18        | 03/27/20         | 2.00%            |
| Total Plant Retirement Indebtedness                    |           | \$ -                                 | \$ -                            | \$ -                        |                 |                  |                  |
| <b>Total All Certificates of Deposit</b>               |           | <b>\$ -</b>                          | <b>\$ -</b>                     | <b>\$ -</b>                 | <b>09/28/18</b> | <b>03/27/20</b>  | <b>2.00%</b>     |
| <b>TOTAL INVESTMENTS</b>                               |           | <b>\$ 30,182,245.99</b>              | <b>\$ 30,205,074.54</b>         | <b>\$ 22,828.55</b>         |                 |                  |                  |



**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** June 10, 2021

**AGENDA ITEM #4.d.**

**SUBJECT:** #RFP-02-22 Facility Maintenance Services

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**INFORMATION AND DISCUSSION:** As required by Texas Education Code 44.031, proposals were received on May 17, 2021 by three companies—Camelot Facility Management Solutions, TD Industries and CBRE—for the Facility Maintenance Services #RFP-02-22. Each proposal included a pricing model for a three-year period. An evaluation committee, including the executive vice president of financial & administrative services, the controller, the director of shipping and receiving, and the dorm director, reviewed and discussed the proposals of all three companies. The committee was asked to rank the proposals by the committee based on the following criteria:

- Proposed methodology and approach in performed services including organization with 45% of the points being the maximum allowed.
- Responder’s qualifications and experience with 35% of the points being the maximum allowed.
- Financial proposal with 20% of the points.

The companies were ranked as follows: (1) CBRE, (2) TD Industries, and (3) Camelot. Based upon the rankings of the three companies, the committee concluded that CBRE offered the best value to the College.

As required by the process, the committee then negotiated with the highest ranked vendor (CBRE) to come up with a final cost to the contract as follows:

- Year 1 - \$2,324,457.33
- Year 2 - \$2,396,787.00
- Year 3 - \$2,444,723.00

Further negotiations may be entered into with the awarded vendor, CBRE, based on services required by the College.



**RECOMMENDATION:** That the Board of Trustees approve the CBRE contract for facility maintenance services for a three-year period beginning September 1, 2021 and ending August 31, 2024 with two additional twelve months as optional extension periods for a contract price as follows: \$7,165,967.33.

**ATTACHMENTS:** Summary of Proposals on Facility Maintenance Services #RFP-02-22.

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**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice President of Financial & Administrative Services



## PROPOSALS ON FACILITY MAINTENANCE SERVICES #RFP-02-22

May 17, 2021

| DESCRIPTION                       | CAMELOT               | CBRE                  | TD INDUSTRIES         |
|-----------------------------------|-----------------------|-----------------------|-----------------------|
| Start Up and Transition Costs     | None                  | None                  | None                  |
| Total Proposed Cost for Year 1    | \$2,986,017.00        | \$2,324,457.33        | \$2,165,923.00        |
| Total Proposed Cost for Year 2    | \$3,075,598.00        | \$2,396,787.00        | \$2,230,900.00        |
| Total Proposed Cost for Year 3    | \$3,167,866.00        | \$2,444,723.00        | \$2,297,827.00        |
| <b>TOTAL PROPOSAL FOR 3 YEARS</b> | <b>\$9,229,481.00</b> | <b>\$7,165,967.33</b> | <b>\$6,694,650.00</b> |



**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** June 10, 2021

**AGENDA ITEM #4.e.**

**SUBJECT:** Renewal of #RFQ-01-18 Independent Audit Services

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**INFORMATION AND DISCUSSION:** In 2018, the College completed a formal Request for Qualifications to all interested CPA firms in the area for audit services. At that time, the Board approved Snow Garrett Williams, Certified Public Accountants, as the College's financial auditor for the 2017-18 fiscal year with five additional one-year renewal options ending with the 2022-23 fiscal year audit services. All work performed by the firm has met all agreed deadlines and requirements of the Texas Higher Education Coordinating Board. Based upon the past work performed and fees expended, the administration is recommending that we exercise the third year of our five year option at an estimated cost of \$66,800 for basic auditing services for the 2020-21 fiscal year.

**RECOMMENDATION:** That the Board of Trustees approve Snow Garrett Williams, Certified Public Accountants, as financial auditors for fiscal year 2020-21.

**ATTACHMENTS:** None.

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SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative



**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** June 10, 2021

**AGENDA ITEM #4.f.**

**SUBJECT:** CoursePoint for Nursing Concepts Premier Edition #SB-07-21

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**INFORMATION AND DISCUSSION:** A total of two (2) vendors submitted competitive sealed bids for the requested CoursePoint for Nursing Concepts Premier Edition v3. Texas Book Company and Wolters Kluwer Health, Inc. have both submitted bids that meet our specifications. Wolters Kluwer Health, Inc. has provided the best value due to their lower purchase price.

Grant funds have been allocated from the Nursing Shortage Reduction Program for purchase of these products, which will be provided to students in the ADN program for Year 1 and Year 2. This will meet the authorized expenditure for innovation in the retention of initial licensure students by providing textbooks and computer based aids.

After review of the sealed bids, Katherine Boswell, Dean of Health and Human Sciences, and Jeanie Hobbs, Director of Purchasing, recommend award of this sealed bid as follows:

Wolters Kluwer Health, Inc.

\$131,248.85

**RECOMMENDATION:** That the Board of Trustees approves Wolters Kluwer Health, Inc. for CoursePoint for Nursing Concepts Premiere Edition as presented.

**ATTACHMENTS:** Tabulation on Sealed Bids for CoursePoint for Nursing Concepts Premiere Edition

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**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice President of Financial & Administrative Services

**SEALED BID No. SB-07-21 - CoursePoint for Nursing Concepts Premium Edition**

| <b>Line #</b>   | <b>Quantity</b> | <b>Unit</b> | <b>Description</b>  | <b>Unit Cost</b> | <b>Extended Cost</b>        | <b>Brand/Model</b> | <b>No Bid</b> | <b>Tie Bid</b> | <b>Notes</b>              | <b>Award</b> |
|---|-----------------|-------------|---|------------------|-----------------------------|--------------------|---------------|----------------|---------------------------|--------------|
| <b>1</b>  | <b>140</b>      | <b>EA</b>   | <b>Wolters Kluwer Lippincott CoursePoint for Nursing Concepts v3 Premium (Year 1)</b><br><i>Lippincott , Reference No. ISBN #9781975115784 /9781975115807 or approved equivalent.</i> |                  |                             |                    |               |                |                           |              |
| <b>Vendor</b>   |                 |             |   |                  |                             |                    |               |                |                           |              |
| Wolters Kluwer Health, Inc.<br>V #JH200<br>Philadelphia, PA |                 |             | \$650.000   | \$91,000.00      | Lippincott<br>9781975115784 |                    |               |                | Vendor Quote No.: 082130  | Recommended  |
| Texas Book Company<br>V #JH100<br>Greenville, TX            |                 |             | \$705.859   | \$98,820.26      | Lippincott<br>9781975115807 |                    |               |                | Vendor Quote No.: WEA-521 |              |

| <b>Line #</b>   | <b>Quantity</b> | <b>Unit</b> | <b>Description</b>  | <b>Unit Cost</b> | <b>Extended Cost</b>        | <b>Brand/Model</b> | <b>No Bid</b> | <b>Tie Bid</b> | <b>Notes</b>              | <b>Award</b> |
|---|-----------------|-------------|---|------------------|-----------------------------|--------------------|---------------|----------------|---------------------------|--------------|
| <b>2</b>  | <b>115</b>      | <b>EA</b>   | <b>Wolters Kluwer Lippincott CoursePoint for Nursing Concepts v3 Premium (Year 2)</b><br><i>Lippincott , Reference No. ISBN #9781975115791 /9781975115852 or approved equivalent.</i> |                  |                             |                    |               |                |                           |              |
| <b>Vendor</b>   |                 |             |   |                  |                             |                    |               |                |                           |              |
| Wolters Kluwer Health, Inc.<br>V #JH200<br>Philadelphia, PA |                 |             | \$349.990   | \$40,248.85      | Lippincott<br>9781975115791 |                    |               |                | Vendor Quote No.: 082130  | Recommended  |
| Texas Book Company<br>V #JH100<br>Greenville, TX            |                 |             | \$404.481   | \$46,515.32      | Lippincott<br>9781975115832 |                    |               |                | Vendor Quote No.: WEA-521 |              |



**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** June 10, 2021

**AGENDA ITEM #4.g.**

**SUBJECT:** Resolution to Authorize an Interlocal Cooperation Contract with The University of Texas at Austin (Charles A. Dana Center)

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**INFORMATION AND DISCUSSION:** Pursuant to the authority granted under State of Texas Government Code, Chapter 791 Interlocal Cooperation Contracts, as amended, Weatherford College desires to participate in the Interlocal Cooperation Contract Number 2021-30 with The University of Texas at Austin (Charles A. Dana Center) to provide services for the Greater Texas Foundation Transfer Project. Weatherford College will perform the following services:

1. Identify a transfer team responsible for attending a convening and participating in other requested TPS technical assistance and events;
2. Set (or reaffirm existing) institutional transfer goals using the Institutional Practice Framework and Tools co-developed with our national partners; and
3. Contribute to a shared communications campaign that elevates the work of the TPS institutions in the state and national media.

The total amount of this Contract to be paid to Weatherford College will not exceed \$4,000. The term of this Contract begins on the Effective Date of June 10, 2021 and expires on June 30, 2022.

**RECOMMENDATION:** That the Board of Trustees approves the Resolution authorizing the Interlocal Cooperation Contract with The University of Texas at Austin (Charles A. Dana Center) as presented.

**ATTACHMENTS:** Resolution and Interlocal Cooperation Contract

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**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice President of Financial & Administrative Services

**CN: 2021-30**  
**INTERLOCAL COOPERATION CONTRACT**

This **Interlocal Cooperation Contract (Contract)** is entered into effective **June 10th, 2021 (Effective Date)**, by and between Contracting Parties pursuant to authority granted in and in compliance with Chapter 791, Government Code.

**CONTRACTING PARTIES:**

**Receiving Party: The University of Texas at Austin (Charles A. Dana Center)**, of the State of Texas.

**Performing Party: Weatherford College**, of the State of Texas.

**PURPOSE:**

The purpose of this Contract is to obtain the services of Performing Party to **Greater Texas Foundation Transfer (Project)**. This Contract will increase the efficiency and effectiveness of Contracting Parties.

**STATEMENT OF SERVICES TO BE PERFORMED:**

Performing Party will perform the following services (**services**):

1. Identify a transfer team responsible for attending a convening and participating in other requested TPS technical assistance and events;
2. Set (or reaffirm existing) institutional transfer goals using the Institutional Practice Framework and Tools co-developed with our national partners; and
3. Contribute to a shared communications campaign that elevates the work of the TPS institutions in the state and national media.

**WARRANTIES:**

Receiving Party warrants (1) the services are necessary and authorized for activities properly within its statutory functions and programs; (2) it has authority to contract for the services under authority granted in Chapter 65.31, *Texas Education Code*, and Chapter 791, Government Code; (3) it has all necessary power and has received all necessary approvals to execute and deliver this Contract, and (4) the representative signing this Contract on Receiving Party's behalf is authorized by its governing body to do so.

Performing Party warrants (1) it has authority to perform the services under authority granted in Section 109A, *Texas Education Code* and Chapter 791, *Texas Government Code*; (2) it has all necessary power and has received all necessary approvals to execute and deliver this Contract, and (3) the representative signing this Contract on Performing Party's behalf is authorized by its governing body to do so.

**CONTRACT AMOUNT:**

The total amount of this Contract will not exceed **\$4,000**.

Performing Agency will invoice Receiving Agency for services upon complete performance of the services. Invoices should be submitted **upon completion of the fully executed contract (\$2,000) and March 1, 2022 (\$2,000)**.

**PAYMENT:**

Receiving Party will remit payments to Performing Party for services satisfactorily performed in accordance with Chapter 2251, Government Code (Texas Prompt Payment Act).

Payments made under this Contract (1) are based on cost recovery (2) will fairly compensate Performing Party for the services performed, and (3) will be made from current revenues available to Receiving Party.

Section 51.012, Education Code, authorizes Receiving Party to make payments through electronic funds transfer methods. Performing Party agrees to accept payments from Receiving Party through those methods, including the automated clearing

house system (ACH). Performing Party agrees to provide its banking information to Receiving Party in writing on Performing Party letterhead signed by an authorized representative of Performing Party. Prior to the first payment, Receiving Party will confirm Performing Party's banking information. Changes to Performing Party's bank information must be communicated to Receiving Party in writing at least thirty (30) days before the effective date of the change and must include an IRS Form W-9 signed by an authorized representative of Performing Party.

**TERM:**

The term of this Contract begins on the Effective Date and expires on **June 30th, 2022**.

**NOTICES:**

Except as otherwise provided by this Section, notices, consents, approvals, demands, requests or other communications provided or permitted under this Contract, will be in writing and will be sent via certified mail, hand delivery, overnight courier, facsimile transmission (to the extent a facsimile number is set forth below), or email (to the extent an email address is set forth below) as provided below, and notice will be deemed given (i) if delivered by certified mail, when deposited, postage prepaid, in the United States mail, or (ii) if delivered by hand, overnight courier, facsimile (to the extent a facsimile number is set forth below) or email (to the extent an email address is set forth below), when received:

If to Receiving Party: The Charles A. Dana Center  
3925 W. Braker Lane, Suite 3.801  
Austin, TX 78759  
Attention: Richard Blount

If to Performing Party: Weatherford College  
225 College Park Drive  
Weatherford, TX 76086  
Attention: Dr. Andra Cantrell

or other person or address as may be given in writing by either party to the other in accordance with this Section.

**TERMINATION:**

In the event of material failure by a Contracting Party to perform its duties and obligations in accordance this Contract, the other party may terminate this Contract upon thirty (30) days' advance written notice of termination setting forth the nature of the material failure; provided that, the material failure is through no fault of the terminating party. The termination will not be effective if the material failure is fully cured prior to the end of the thirty-day period.

**OTHER PROVISIONS:**

**Access by Individuals with Disabilities.** Performing Party represents and warrants (**EIR Accessibility Warranty**) the electronic and information resources and all associated information, documentation, and support Performing Party provides to Receiving Party under this Contract (**EIRs**) comply with applicable requirements set forth in 1 TAC Chapter 213 and 1 TAC Section 206.70 (ref. Subchapter M, Chapter 2054, Texas Government Code). To the extent Performing Party becomes aware the EIRs, or any portion thereof, do not comply with the EIR Accessibility Warranty, then Performing Party represents and warrants it will, at no cost to Receiving Party, either (1) perform all necessary remediation to make the EIRs satisfy the EIR Accessibility Warranty or (2) replace the EIRs with new EIRs that satisfy the EIR Accessibility Warranty. If Performing Party is unable to do so, Receiving Party may terminate this Contract and, within thirty (30) days after termination, Performing Party will refund to Receiving Party all amounts Receiving Party paid under this Contract.

Performing Party will provide all assistance and cooperation necessary for the performance of accessibility testing conducted by Receiving Party or Receiving Party's third party testing resources as required by 1 TAC Section 213.38(g).

**Payment of Debt or Delinquency to the State.** Pursuant to Sections 2107.008 and 2252.903, Government Code, any payments owing to Performing Party under this Contract may be applied directly toward any debt or delinquency Performing Party owes the State of Texas or any agency of the State of Texas, regardless of when it arises, until paid in full.

**Venue; Governing Law.** Travis County Texas, will be the proper place of venue for suit on or in respect of this Agreement. This Agreement, all of its terms and conditions, all rights and obligations of the parties, and all claims arising out of or relating to this

Agreement, will be construed, interpreted and applied in accordance with, governed by and enforced under, the laws of the State of Texas.

**Entire Agreement; Modifications.** This Contract supersedes all prior agreements, written or oral, between Performing Party and Receiving Party and will constitute the entire agreement and understanding between the parties with respect to its subject matter. This Contract and each of its provisions will be binding on the parties, and may not be waived, modified, amended or altered, except by a writing signed by Receiving Party and Performing Party.

**Loss of Funding.** Performance by a Contracting Party of its duties and obligations under this Contract may be dependent upon the appropriation and allotment of funds by the Texas State Legislature (**Legislature**) and/or allocation of funds by that Contracting Party's governing board. If Legislature fails to appropriate or allot necessary funds, or a Contracting Party's governing board fails to allocate necessary funds, then Contracting Party that loses funding may terminate this Contract without further duty or obligation. Contracting Parties agree acknowledge that appropriation, allotment, and allocation of funds are beyond the Contracting Parties' control.

**State Auditor's Office.** Contracting Parties understand acceptance of funds under this Contract constitutes acceptance of authority of the Texas State Auditor's Office or any successor agency (**Auditor**), to conduct an audit or investigation in connection with those funds (ref. Sections 51.9335(c), 73.115(c) and 74.008(c), Education Code). Contracting Parties agree to cooperate with Auditor in the conduct of the audit or investigation, including providing all records requested. Contracting Parties will include this provision in all contracts with permitted subcontractors.

**Assignment.** This Contract is not transferable or assignable except upon written approval by Contracting Parties.

**Severability.** If any one or more of the provisions of this Contract will for any reason be held to be invalid, illegal, or unenforceable in any respect, that invalidity, illegality or unenforceability will not affect any other provision, and this Contract will be construed as if the invalid, illegal, or unenforceable provisions had never been included.

**Public Records.** It will be the independent responsibility of Receiving Party and Performing Party to comply with Chapter 552, Government Code (Public Information Act), as it applies to the Contracting Parties' respective information. Receiving Party is not authorized to receive public information requests or take any action under the Public Information Act on behalf of Performing Party. Likewise, Performing Party is not authorized to receive public information requests or take any other action under the Public Information Act on behalf of Receiving Party.

**Executed effective on the Effective Date by the following duly authorized representatives of Contracting Parties:**

**RECEIVING PARTY:**

**PERFORMING PARTY:**

**The Charles A. Dana Center**

**Weatherford College**

By: [Signature]  
Name: Richard Blount  
Title: Director III

By: \_\_\_\_\_  
Name: Dr. Andra Cantrell  
Title: Executive Vice President of Administrative & Financial Affairs

Date: 5/11/2021

Date: \_\_\_\_\_



# RESOLUTION

## **BOARD RESOLUTION** *Of* **Weatherford College**

**WHEREAS**, the Board of Trustees of Weatherford College of the Parker County Junior College District, Weatherford, Texas, approving the terms and conditions of an Interlocal Cooperation Contract between The University of Texas at Austin (Charles A. Dana Center) to provide services to Greater Foundation Transfer Project; designating Dr. Andra R. Cantrell, Executive Vice-President of Financial and Administrative Affairs, as official representative of Weatherford College relating to this contract, and

**WHEREAS**, the Board of Trustees of Weatherford College has been presented a proposed Interlocal Cooperation Contract Number 2021-30 by and between The University of Texas at Austin (Charles A. Dana Center) and Weatherford College and found to be acceptable and in the best interests of Weatherford College and its citizens, are hereby in all things approved, and

**WHEREAS**, no fees for the Cooperative as stated in the Interlocal Cooperative Contract shall be paid to The University of Texas at Austin (Charles A. Dana Center) for participation in this Cooperative, and

**WHEREAS**, Weatherford College of Weatherford, Texas, pursuant to the authority granted under State of Texas Government Code, Chapter 791 Interlocal Cooperation Contracts, as amended, desires to participate in the described Cooperative Purchasing Contract coordinated and administered by The University of Texas at Austin (Charles A. Dana Center) and in the opinion that participation in this contract will be highly beneficial to the taxpayers through the anticipated contract amount not to exceed \$4,000 to be realized by Weatherford College.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Weatherford College of the Parker County Junior College District, Weatherford, Texas:

**Section I.** The terms and conditions of the contract have been reviewed by the Board of Trustees of Weatherford College and found to be acceptable and in the best interests of Weatherford College and its citizens are hereby in all things approved.

**Section II.** Dr. Andra R. Cantrell, Executive Vice-President of Financial and Administrative Affairs of Weatherford College, under the direction of the Board of Trustees of Weatherford College, is hereby designated to act for Weatherford College in all matters relating to the Cooperative Purchasing Contract with The University of Texas at Austin (Charles A. Dana Center). This resolution shall become effective from and after its passage.

**DULY PASSED AND APPROVED THIS THE 10<sup>th</sup> DAY OF JUNE 2021. ATTEST:**

\_\_\_\_\_  
Authorized Signature

Mr. Mac Smith

Weatherford College Board Chairman

\_\_\_\_\_  
Authorized Signature

Ms. Lela Morris

Weatherford College Board Secretary



**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** June 10, 2021

**AGENDA ITEM #4.h.**

**SUBJECT:** Change Order – Parking Lot for Workforce and Emerging Technologies Building

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**INFORMATION AND DISCUSSION:** Attached you will find a draft of the change order associated with the addition of the parking lot for the workforce and technologies building. The parking lot has been estimated to cost \$809,507.00. A final change order will be sent to you before the meeting on Thursday.

**RECOMMENDATION:** That the Board of Trustees approve the change order with Imperial Construction, Inc. for the addition of the parking lot for the workforce and technologies building in the amount of \$809,507 and for a total cost of \$23,101,257 to the project.

**ATTACHMENTS:** Draft to Construction Change Order #2

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**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice President of Financial & Administrative Services

# DRAFT AIA® Document G701™ - 2017

## Change Order

|  |   |  |
|--|---|--|
| <b>PROJECT:</b> <i>(Name and address)</i><br>Weatherford College Baseball Parking<br>225 College Park Dr, Weatherford, TX<br>76086 | <b>CONTRACT INFORMATION:</b><br>Contract For: BaseBall Parking<br>Date: 6/1/2021                          | <b>CHANGE ORDER INFORMATION:</b><br>Change Order Number: 002<br>Date: 6/1/2021   |
| <b>OWNER:</b> <i>(Name and address)</i><br>Weatherford College<br>225 College Park Dr, Weatherford, TX<br>76086                    | <b>ARCHITECT:</b> <i>(Name and address)</i><br>Huckabee<br>801 Cherry St Ste 500, Fort Worth, TX<br>76102 | <b>CONTRACTOR:</b> <i>(Name and address)</i><br>IMPERIAL CONSTRUCTION, INC<br>400 I-20 West, Ste 200, Weatherford,<br>TX 76086 |

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Addition of a 60,452 Square foot parking area to serve the Baseball and Softball complex.

|  |    |               |
|--|----|---------------|
| The original Contract Sum was  | \$ | 12,328,049.00 |
| The net change by previously authorized Change Orders                    | \$ | 9,963,701.00  |
| The Contract Sum prior to this Change Order was                          | \$ | 22,291,750.00 |
| The Contract Sum will be increased by this Change Order in the amount of | \$ | 809,507.00    |
| The new Contract Sum including this Change Order will be                 | \$ | 23,101,257.00 |

The Contract Time will be increased by Zero (0) days.  
The new date of Substantial Completion will be January 4, 2022

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

|  |   |   |
|--|---|---|
| Huckabee<br>_____<br><b>ARCHITECT</b> <i>(Firm name)</i> | IMPERIAL CONSTRUCTION, INC<br>_____<br><b>CONTRACTOR</b> <i>(Firm name)</i> | Weatherford College<br>_____<br><b>OWNER</b> <i>(Firm name)</i> |
| _____<br><b>SIGNATURE</b>                                | _____<br><b>SIGNATURE</b>   | _____<br><b>SIGNATURE</b>                                       |
| _____<br><b>PRINTED NAME AND TITLE</b>                   | _____<br><b>PRINTED NAME AND TITLE</b>                                      | _____<br><b>PRINTED NAME AND TITLE</b>                          |
| _____<br><b>DATE</b>                                     | _____<br><b>DATE</b>  | _____<br><b>DATE</b>  |



## Weatherford College Board of Trustees Report

**DATE:** June 10, 2021

**AGENDA ITEM #5.a.**

**SUBJECT:** Academics and Student Services Updates

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### **INFORMATION AND DISCUSSION:**

#### **Numbers with Heart:**

WC's 570 graduates in Spring 2021 include:  
AA 180; AS 101; AAS 211; Certificates 78

**Pathways Update:** WC Pathways Leadership Team members attended Institute #3 sessions in April and completed Pathways planning sessions with Dr. Linda Garcia.

#### Key Developments:

Ms. Kahlden and Ms. Siebuhr are leading the way toward the completion of our new student orientation program C.O.R.E. (Coyote Orientation and Registration Event), as well as collaborating with our QEP group to integrate orientation into the Roots to Rise program. Mr. Dickerson's team is exploring options for online assistance for students seeking career selection and planning advice.

Mr. Endy is working with fellow CAOs from other Texas community colleges to create a Community College Baccalaureate Degree Transfer Cooperative. The goal of this project is to create a layer of baccalaureate degree completion opportunities for community college students among community colleges offering four-year degrees. These opportunities will meet the needs of many students with baccalaureate degree completion goals but who lack the resources to complete with a traditional four-year institution.

Weatherford College and Midwestern State University have joined the Texas Transfer Alliance initiative to align community college to university transfer pathways.

**QEP Update:** The QEP task forces are completing work on the proposed "WC ROOTS to Rise."

**Q.E.P.:** The Q.E.P. task forces are completing the proposed "WC ROOTS" Q.E.P. document and preparing for the Q.E.P. presentation for the onsite visit October 25-27, 2021.



**C.O.R.E.:** Coyote Orientation Registration Experience kicked off June 3, 2021, with students participating. Additional CORE events will occur at the Weatherford Campus on June 23, July 8, 17, 27, and August 3. CORE events will occur on June 24 and July 28 at the Weatherford College Wise County Campus.

**Pathways - New Program Explorations and Initiations:** We are exploring surgical and scrub technician programs in the health sciences. We will implement American Sign Language classes at the Weatherford College Wise County Campus this academic year. We are adding credit-hour generating course options in welding. This change will be particularly beneficial for our agriculture program. We are adding select transfer-intended mass communication courses in the 2021- 2022 year.

**Numbers With Heart:** The new evening associate degree nursing program scheduled to begin at the Weatherford Campus in Fall 2021 has a full cohort of twenty students assigned. In addition, the Wise County program will admit ten more students this fall. The vocational nursing program will increase its 2021-2022 cohort to seventy-five students.

**Veterinary Technology Program:**

The following data reflect the performance of the Veterinary Technology Program during its first year of operations with a student cohort.

Students Served

- 21 enrolled Fall 2020
- 17 enrolled Spring 2021
- 16 anticipated Summer 2021
- 17 Anticipated enrollments in second-year cohort of Fall 2021
- 24 Anticipated enrollments in the first-year cohort of Fall 2021

Program Financial Performance

- Revenue Projected 2020-2021:           \$85,000.00           To Date:  
  \$77,000.00
- Expense Budgeted 2020-2021:        \$241, 905.00        To Date:  
  \$173,604.54
- Revenue Projected 2021-2022:        \$189,000.00
- Budget Request 2021-2022:        \$209,222.00

Program Milestones

- Began conducting labs at The Rees-Jones Foundation Medical and Surgical Center at Weatherford Parker County Animal Shelter

Equipment Acquired for mutual use with animal shelter

- Digital Radiology Unit and Personal Protective Equipment
- Dental Radiology Unit
- Hematology Analyzer
- Blood Chemistry Analyzer (Soon to be purchased through Perkins Grant)
- Dental station for complete dental prophylaxis and extractions
- Patient Warming System
- Anesthesia Monitoring System



#### Equipment Acquired for on-campus training

- Head and forelimb canine vascular access simulators
- Canine C.P.R. dummy

#### Approval of Application for Initial Accreditation

- Allowed us to enroll a cohort of veterinary technology students
- Site visit by CVTEA-designated committee scheduled for February 2022.
  - C.V.T.E.A. is the Committee on Veterinary Technician Education and Activities (Subcommittee of A.V.M.A.)

#### Establishment of I.A.C.U.C. (Institutional Animal Care and Use Committee)

- Membership and duties defined by U.S.D.A.
- Required by A.V.M.A. to oversee all laboratory exercises using live animals
  - The program director must create protocols including the number of animals used, methods of pain management, number of procedures per animal etc., to be submitted to and approved by the committee.

#### Challenges

##### The A.V.M.A. prohibited transfer of credits from the Veterinary Assisting Program

- A.V.M.A. cited reasons for denial were No I.A.C.U.C. was in place, and no LVT was on staff during operations of the V.A. program.
- Two students chose to reenter as veterinary technology students and repeat the veterinary assisting courses, with a third beginning in Fall 2021.

##### Minor curriculum change

- VTHT 2267 was replaced with VTHT 2167. These are practicum courses, and VTHT 2267 required excessive hours for a student with a full-time course load. This number of hours also exceeded the number of practicum hours originally planned.
- VTHT 1291 was replaced by VTHT 1391. This is a special topics course that allows instruction in important topics not included in other V.T.H.T. courses.

##### Self-study Report

- This report must be sent to AVMA-CVTEA no more than eight weeks before the site visit.
- Every aspect of the Veterinary Technology Program, including finances, college accreditation status, hierarchy, curriculum, library holdings, instructional classrooms and labs, O.S.H.A. concerns, student safety, staffing etc., must be addressed.

#### Second Year Projections

- Anticipated first-year enrollment: 24 first-year cohort members; 17 second-year cohort members.
- A successful site visit would result in Initial Accreditation, which ensures our student graduate from an AVMA-accredited program. Five years are then allotted to meet all requirements and

Recommendations for Full Accreditation. (Note: a critical recommendation would generally require a more timely correction.)



**Program Revenue Expense Analysis 2019-2020:** Please note that the data were incomplete at the time this report was required for inclusion in the Board of Trustees' packet. As such, a few programs are not represented in these data.

| Program                               | Total                  | Expense     | Difference         |
|---------------------------------------|------------------------|-------------|--------------------|
| Associate Degree Nursing Totals       | \$1,617,334            | \$1,662,947 | -\$45,613          |
| Automotive Technology Totals          | \$3,957                | \$8,980     | -\$5,023           |
| Behavioral Science Totals             | \$1,074,191            | \$425,001   | \$649,190          |
| Business and Technology Totals        | \$678,971              | \$612,160   | \$66,811           |
| Cosmetology Totals                    | \$540,701              | \$358,153   | \$182,548          |
| Diagnostic Medical Sonography Totals  | \$303,718              | \$375,122   | -\$71,404          |
| Education Totals                      | \$118,192              | \$183,770   | -\$65,578          |
| Fine Arts & Communication Totals      | \$1,403,487            | \$872,111   | \$531,376          |
| Humanities Totals                     | \$2,255,670            | \$1,331,567 | \$924,103          |
| Human Service Provider Totals         | \$168,627              | \$163,816   | \$4,811            |
| Kinesiology Totals                    | \$474,211              | \$417,316   | \$56,895           |
| Learning Frameworks Totals            | \$477,231              | \$173,106   | \$304,125          |
| Life Science Totals                   | \$1,826,004            | \$837,164   | \$988,840          |
| Mathematics Totals                    | \$1,700,303            | \$1,132,591 | \$567,712          |
| Occupational Therapy Assistant Totals | \$304,152              | \$296,029   | \$8,123            |
| Phlebotomy Technology Totals          | \$170,853              | \$178,497   | -\$7,644           |
| Physical Science Totals               | \$592,071              | \$444,320   | \$147,751          |
| Physical Therapy Assistant Totals     | \$252,345              | \$312,802   | -\$60,457          |
| Emergency Medical Technology Totals   | \$315,365              | \$243,007   | \$72,358           |
| Fire Science Technology Totals        | \$123,084              | \$108,894   | \$14,190           |
| Fire Science Academy Totals           | \$124,776              | \$185,463   | -\$60,687          |
| Criminal Justice Totals               | \$93,533               | \$61,817    | \$31,716           |
| Radiologic Technology Totals          | \$346,828              | \$444,157   | -\$97,329          |
| Respiratory Care Totals               | \$244,819              | \$329,643   | -\$84,824          |
| Social Science Totals                 | \$2,497,957            | \$1,124,487 | \$1,373,470        |
| Vocational Nursing Totals             | \$704,530              | \$676,968   | \$27,562           |
| Welding Technology Totals             | \$25,986               | \$21,858    | \$4,128            |
| <b>Total</b>                          | <b>\$18,438,895.48</b> |             | <b>\$5,457,149</b> |

**Attachments:** None.

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**SUBMITTED BY:** Michael Endy, Vice President of Academics and Student Affairs



**Weatherford College Board of Trustees  
Report**

**DATE:** June 10, 2021

**AGENDA ITEM #5.b.**

**SUBJECT:** Rhonda Swan - CBRE Site Director

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**INFORMATION AND DISCUSSION:** CBRE Site Director, Rhonda Swan, will give a report to update the Board regarding the college grounds and facilities.

**ATTACHMENTS:** None

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**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Services





**Weatherford College Board of Trustees  
Report**

**DATE:** June 10, 2021

**AGENDA ITEM #5.c.**

**SUBJECT:** Proposed 2021-22 Budget

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**INFORMATION AND DISCUSSION:** The proposed 2021-22 budget is being finalized at this time. Presentation of the proposed budget will be made at the Board meeting.

**ATTACHMENTS:** None

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**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Services



## Upcoming Events

- |                |   |
|----------------|---|
| June 18 and 19 | "Moana, Jr."<br>3 p.m. and 7 p.m., Alkek Theatre                      |
| June 13 to 19  | College National Finals Rodeo<br>Casper Wyoming                       |
| June 29        | Financial Aid Night<br>5 p.m. to 8 p.m., Allene Strain Community Room |



**Weatherford College Board of Trustees  
Closed Session**

**DATE:** June 10, 2021

**AGENDA ITEM #7.a.**

**SUBJECT:** Closed Session to Consult with College Attorney, in Accordance with Government Code 551.071

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**INFORMATION AND DISCUSSION:** The Board of Trustees will enter into closed session to consult with the College attorney.

**ATTACHMENTS:** None.

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**SUBMITTED BY:** Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees  
Closed Session**

**DATE:** June 10, 2021

**AGENDA ITEM #7.b.**

**SUBJECT:** Deliberation of Real Property in Accordance with Government Code 551.072.

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**INFORMATION AND DISCUSSION:** The Board may deliberate items regarding real property in accordance with Government Code 551.072.

**RECOMMENDATION:** None.

**ATTACHMENT:** None.

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**SUBMITTED BY:** Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees  
Closed Session**

**DATE:** June 10, 2021

**AGENDA ITEM #7.c.**

**SUBJECT:** Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

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**INFORMATION AND DISCUSSION:** The Board may deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

**RECOMMENDATION:** None.

**ATTACHMENT:** None.

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**SUBMITTED BY:** Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees**

**DATE:** June 10, 2021

**AGENDA ITEM #8**

**SUBJECT:** Deliberation of Real Property in Accordance with Government Code 551.072.

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**INFORMATION AND DISCUSSION:** The Board may decide to act on items that include real property, which could include, but are not limited to:

- a. RFP-08-21 Sale of Property in Aledo, Texas
- b. Ground Lease on Carter Property

**RECOMMENDATION:** None.

**ATTACHMENT:** None.

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**SUBMITTED BY:** Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees**

**DATE:** June 10, 2021

**AGENDA ITEM #9**

**SUBJECT:** Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

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**INFORMATION AND DISCUSSION:** The Board may decide to act on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

**RECOMMENDATION:** None.

**ATTACHMENT:** None.

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**SUBMITTED BY:** Mac Smith, Chairman of the Board of Trustees